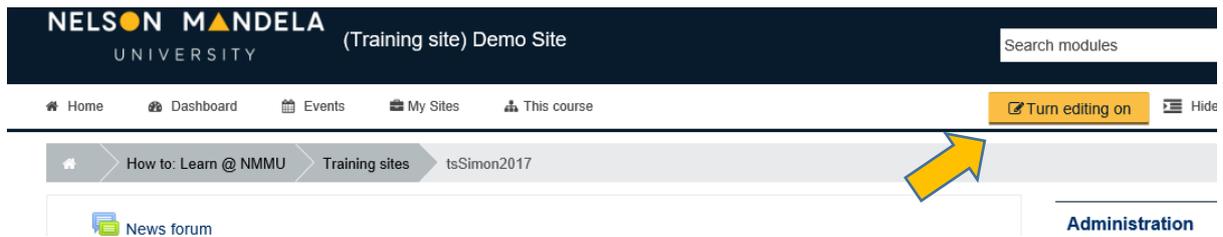
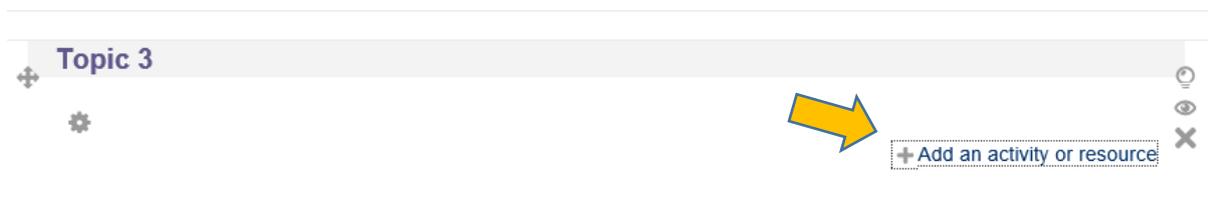


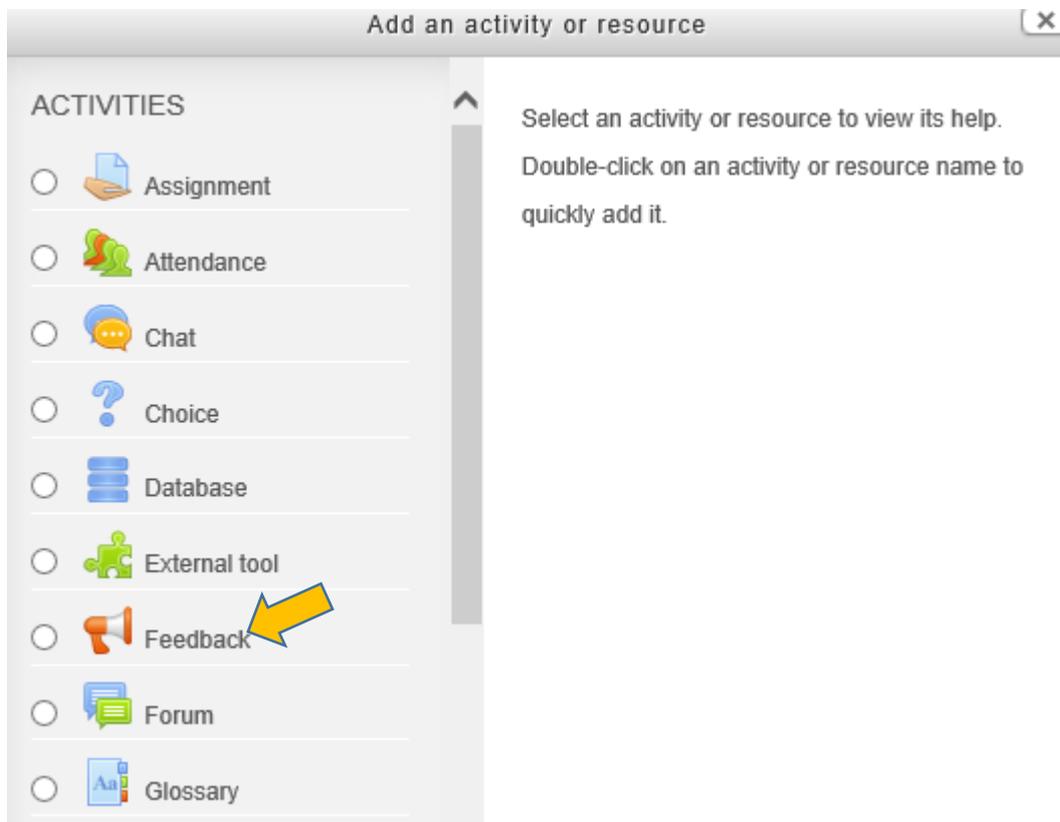
Step 1: Within your module site, click the *Turn editing on* button to enter editing mode:



Step 2: Select the content area to which you want to add the new feedback activity and click the Add an activity or resource link in the bottom right corner of the area:



Step 3: Select the **Feedback** tool from the list of Activities and Resources that pops up, then click the *Add* button:



Step 4: Complete the Feedback form and click the *Save and display* button:

Adding a new Feedback to Topic 3

▼ General

Name*

Module evaluation

Description



Please answer the questions below to provide your feedback on this module.|

Step 5: Once the next page loads, click on the **Edit questions** tab where you can next start to create questions manually:

Home Dashboard Events My Sites This course

How to: Learn @ NMMU > Training sites > tsSimon2017 > Topic 3 > Module e

Module evaluation

Overview **Edit questions** Templates Analysis Show responses

▼ Content 

Select

- Add a page break
- Captcha
- Information
- Label
- Longer text answer
- Multiple choice**
- Multiple choice (rated)
- Numeric answer

Step 6: Alternately, if a set of questions already exists as a template for you to use, click on the **Templates** tab and select the set you want to use for this feedback activity:

Module evaluation

Overview Edit questions **Templates** Analysis Show responses

▼ Use a template

(CTLM) Module Evaluation  

Step 7: If you do make use of an existing template, once it has loaded you will be able to make any changes desired to this instance of the question list, within this new feedback activity.

Step 8: Finally, if you wish to save your final configuration of questions for future use, as a template, once you have settled on a list of questions, again click on the **Templates** tab and now use the Save these questions as a new template section to do just that:

Module evaluation

Overview	Edit questions	Templates	Analysis	Show responses
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▼ Use a template

(CTLM) Module Evaluation

▼ Save these questions as a new template

Name

My feedback template Public

[Delete template...](#)

[Export questions/ Import questions](#)

Note: that you can save this new template privately for your exclusive future use, or you can save it publicly to enable others to reuse your set of questions.